

BVAIA Minutes for August 14, 2014

In attendance: Gina Dehoog, Anita Tomayer, Steve White, Jennifer Derbyshire, Harry Houlden, Charlie McClary, Jan McClary, Ian Lawson Rachelle and Matt (staff)

Call to order: 7:18pm

1) Approval of Agenda

Anita Moved to accept the agenda. Jan Seconded. Carried.

2) Additions to Agenda- 6.6) Exhibitor Passes

6.7) BC Fairs Fall Conference

3) Approval of Consent Agenda- **Ian Moved to approve the consent agenda (BC Fairs removed). Anita Seconded. Carried.**

4) Task List- Mine Rescue- Gina will contact Sue Bassett again. Sea Cans will be moved further into the bush.

Elks Booth- Will not be used this year. We will discuss future plans after the Fair.

5) Question Round- No questions at this time.

6.1) Grounds Upgrades- Exit Gate- Matt is in the process of finding a suitable gate within budget. The Board had previously voted against the additional exit gate but Rachelle felt strongly that it was needed for reasons of safety and to alleviate congestion. Steve mentioned that a suitable gate may be available at a reasonable price through Home Hardware. **Charlie Moved that Steve look into the possibility of getting a gate through Home Hardware and proceed if the price is comparable to Matt's sources (approx. \$200). Anita Seconded. Carried.**

6.2) Mall/Booth Vendors- 6 large spots still available. These could be split into smaller spots if cost is an issue for potential vendors.

6.3) Smart TV's- 3 tv's have been purchased for the gate houses and info board. They will be brought indoors each night during the fair. Rachelle will

Speak to Spark Design to see if the program can accommodate other websites in order to showcase a variety of sponsors.

Note* The tv's were purchased on Rachelle's personal credit card. There was some discussion regarding purchases and reimbursement and how to identify these transactions on our financials. We will discuss options for this in the future after the fair.

6.4) Volunteer BBQ- Sept. 20/14 Jan, Ian, Jennifer and Rachelle to coordinate. Each division should be asked to invite their volunteers.

6.5) Dignitaries for People Mover and Opening/Closing Ceremonies- Mayor Bachrach, Mayor Graf and MP Nathan Cullen have been contacted and asked to participate. Charlie is coordinating the Closing Ceremonies including recognition of 4H 100 years in BC.

6.6) Exhibitor Passes- Rachelle has asked for clarification on policy as people who are involved in more than one event are doubling up on their pass entitlement. In some cases, extra passes are justified as help is needed in showing animals etc. Rules state that competitors are limited to the maximum number of passes allowed for one event. Rachelle was instructed that the staff may exercise their judgement in each case if a valid reason for additional helpers is provided.

There was some discussion regarding recognition of long time volunteers/ supporters and the possibility of providing passes for those who have been involved in the fair long term but may no longer be participating in any official capacity. Suggestion that we may ask the Advisory Panel for nominations of such people when the panel is up and running.

6.7) BC Fairs Conference- Oct.23-25/14. Deadline for registration is Oct. 3/14. Fee is \$303.45. We still have two flight passes available to us through CMA sponsorship. We will discuss at the next meeting.

6.8) Coordinator's Report-

Stage, Sound Booth and Flag Pole have all been freshly painted.

Livestock parking- An area has been established for parking while feeding and tending to livestock. Passes will be given and the area will be off limits to those without a pass.

Happy Pig food truck and a burger/waffle fry food truck will be on site.

Security has been hired. Parking attendants have not been secured. It was suggested that we approach the Roller Derby group for this contract. The board feels strongly that parking attendants are necessary for safety and ease of access to the fair.

Further Discussion- **Jan moved that we recognize Travis Houlden's efforts in mowing and grounds maintenance and offer him a spot to park his machine with a sign advertising his business. Charlie Seconded. Carried.**

Matt reminded the board that grounds workers will not respond to random requests during the fair. If something needs to be done we should ask Rachelle who will inform Matt and he can assign someone as needed.

Harry Moved that Anita represent the BVAIA Board on the People Mover for the Grand Entry . Charlie Seconded. Carried.

Meeting adjourned at 8:55pm.

Next Meeting August 28, 2014