

## MINUTES OF THE BVAIA BOARD OF DIRECTORS MEETING AUGUST 28, 2014

**In attendance:** Gina DeHoog (President), Steve White (Vice-President), Charlie McClary (Treasurer), Anita Tomayer, Ian Lawson (acting Secretary), Jan McClary, Harry Houlden. Staff members present: Rachelle Appleyard, Matt Taylor. Regrets: Jennifer Derbyshire (Secretary).

**Called to order:** 7:06 PM.

**1) Approval of Agenda:** M/S/C (Steve, Jan).

**2) Additions to Agenda:** 6.5 Correspondence from fair-goer  
6.6 Correspondence received by  
registered mail

**3) Approval of Minutes of August 14 meeting:** M/S/C (Ian, Harry).

**4) Task List:**

- Sea Cans have been removed from site.
- Elks – a meeting has been requested; will be dealt with in Agenda item 6.3.
- Hudson Babes – gas is not hooked up, and there are no baseboard heaters in the washrooms.
- RV Renters – Charlie will write to each previous renter, using list to be provided by Rachelle.
- Volunteer BBQ – committee will meet to prepare; Harry and Jan suggested special recognition done for: Lars regarding logger sports; Henry Fenema of Nadina Truck Service; Fred Sausage Factory; and Christine & Bruce Ottesen.

**5) Treasurer's Report:** Charlie deferred to Rachelle's Coordinator's Report for details.

**6) Coordinator's Report:** Rachelle presented an income statement which is not yet complete, but she expects the final result to have a similar bottom line: revenue exceeds expenses by approximately

\$30,000.00. Expenses not yet accounted for are not expected to exceed budgeted amounts. The Board expressed its satisfaction to Rachelle with this result.

**7) Grounds Report:** Matt reported on some issues respecting security and parking – Harry suggested the last-minute contract should result in some slack being granted to the contractor. Gina suggested that future security ensure barns are covered – Matt advised the current contract covers that.

**8) Food Vendors' Wrap-up Meeting:** Rachelle reported on the sign which the Elks had displayed, blaming the BVAIA for the absence of the Elks food services. Anita stated that if a meeting is held with the Elks about this, that the Elks should attend with a true representative so that the real problems may be identified and addressed. Much discussion ensued. Steve suggested we clarify in future arrangements with service groups that in the event they fail to make use of their facilities during the fair, we may occupy and operate those facilities in their place. After much further discussion, the board resolved that the Elks would be invited to attend the food/service group meeting on September 9 at 7:00 PM.

**9) BC Fairs Conference:** this was discussed again, and the board resolved that representatives should attend. Charlie expressed an interest in attending. Anita suggested that Rachelle should attend.

**10) Correspondence from fair-goers:** M/S/C (Harry, Jan) to send a reply to complaint from Baxters and refund 2 day passes, with an apology for errors made in prizebook, website and newspaper. The Board approved Jan and Charlie's efforts to make amends with the Froeses, and resolved that future problems like that should be referred to each division head to sort out.

**11) Correspondence by registered mail:** the Board reviewed a package received in today's mail, with a requisition for a members meeting and a number of resolutions. Upon initial review, the requisition appears properly constituted and the Board resolved to issue notice of a meeting of members within the proper time period. Harry stated he thought the directors who had resigned at the last members meeting should not now be allowed to run for election in the

same year as their resignation. The Board resolved to have such a resolution drafted for notice to be given to the members as well.

**The meeting adjourned at 9:05 PM. Next meeting will be Thursday, September 11, 2014 at 7:00 PM.**